

Catering Manager CV Examples - Template

Your name -tel number

1 Job Hunter Way, Employmentville, UK. EM1 5LO

Your email address here

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Professional Profile I am a flexible and friendly Catering Manager. I have a vast experience in Kitchen Management and can handle all aspects of the role. I am

- Good with People.
- Sensible and practical.
- Approachable and Friendly.
- Calm under Pressure.
- Highly organised.
- Confident.
- Friendly.
- Flexible.
- Adaptable.

Professional Qualifications. BTEC in Food and Hygiene.
First Aid.

Work History **January 2010 - Present**
Catering Manager, Big College, London
Working for this large inner city school as a catering manager it was my duty to ensure that all staff were present on time, supported, and happy with the rota. I was responsible for cash handling, planning menu and budgets and overseeing the stock ordering process. I was also in charge of all the staffing so it was my duty to hire new staff, arrange training, and discipline staff where required.

January 2008- January 2010
Catering Manager, Garden of Eden Nursery, London.
I worked for this large day care centre it was my main duty as catering manager to ensure that the kitchen staff were carrying out their duties correctly, and that the meals created were nutritious and on budget. I was in charge of all of the ordering of anything that was required for the kitchen.

January 2007 – January 2008
Catering Manager, Star Eats, London
Working for this large TV, Film and events company as a catering manager it was my main duty to source good reliable staff for this often turbulent and temporary business. I was responsible for advertising and interviewing of all prospective candidates before training them in the company way and supporting them. I was also responsible for location choice when it came to placement of the kitchen where it would least impact the shoot or location. I was also responsible for all payroll duties and cash handling as it paid daily in cash to all employees.

Education GCSE 10xA Grades including English, Maths and Science.
Londonberry Comprehensive School
London
2001

References References are available on request, or in writing to the above previous employers.

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